Childcare center cleaning: what we clean

Walk the rooms after pickup and tick what the crew should finish before drop-off.

Center _____ **Address** _____

Walked by _____ **Date** _____

Classrooms

- [ ] Child-sized tables and chairs wiped
- [ ] Cubbies, coat hooks and shelf tops cleaned
- [ ] Hard surfaces of toy shelves and bins wiped
- [ ] Fingerprints off low windows and door glass
- [ ] Circle-time rugs and carpeted corners vacuumed
- [ ] Art tables, easels and the floor beneath them cleaned
- [ ] Art sink scrubbed
- [ ] Learning centers and displays left as teachers set them
- [ ] Lost mittens and bottles set on a shelf for staff

Nap and infant rooms

- [ ] Nap-room floor done wall to wall with cots stacked aside
- [ ] Sills and shelves dusted
- [ ] Infant and toddler hard floors mopped edge to edge
- [ ] Diaper-changing counters and nearby sinks cleaned and disinfected
- [ ] Trash from these rooms taken out nightly

Restrooms and handwashing sinks

- [ ] Low toilets, sinks and step stools scrubbed each visit
- [ ] Partitions, faucets, flush handles and walls by sinks wiped
- [ ] Restroom floors mopped
- [ ] Soap, towel and tissue dispensers refilled
- [ ] Staff restrooms cleaned
- [ ] Classroom sinks scrubbed; nearby wall and mirror wiped

Kitchen and staff room

- [ ] Snack kitchen counters and prep surfaces cleaned
- [ ] Food-contact surfaces sanitized; sink scrubbed; floor mopped
- [ ] Staff room tables, microwave and fridge front wiped

Lobby and office

- [ ] Sign-in station and entry door glass cleaned
- [ ] Cubbies by the door and parent bench wiped
- [ ] Stroller corner swept and mopped
- [ ] Director's office dusted around papers; trash out; floor vacuumed
- [ ] Hallway bulletin boards and picture frames dusted

Floors and entry

- [ ] Extra attention on entry mats and the first stretch of hallway
- [ ] Classroom carpet spot treated or extracted
- [ ] Vinyl tile stripped and refinished during closures
- [ ] Entrance walkways pressure washed

Notes