Senior living community cleaning: what we clean

Walk the shared spaces with your administrator and fit each room to the daily routine.

Community _____ **Address** _____

Walked by _____ **Date** _____

Lobby, reception and visiting rooms

- ☐ Entry glass cleared of fingerprints
- ☐ Front desk, sign-in table and guest chairs wiped
- ☐ Picture frames and display shelves dusted
- ☐ Visiting room table tops and chair arms wiped; cushions straightened
- ☐ Public restroom grab bars, faucet handles and flush levers wiped
- ☐ Paper towels, toilet tissue and soap refilled

Dining rooms

- ☐ Table tops, chair frames and seat backs wiped
- ☐ Walker and wheelchair waiting spots cleaned
- ☐ Floor swept and mopped beneath the tables
- ☐ Serving counters and beverage stations wiped
- ☐ Fuller pass after the evening meal
- ☐ Private dining room added on its reserved day

Corridors and elevators

- ☐ Handrails wiped end to end
- ☐ Light switches, door levers and elevator buttons cleaned
- ☐ Seating alcoves and artwork dusted
- ☐ Hallways mopped half-width with the wet side signed

Activity and program rooms

- ☐ Craft tables and sinks cleaned
- ☐ Theater, library and chapel dusted and vacuumed
- ☐ Salon chairs, counters and floor after the last appointment
- ☐ Fitness room handles, seats and walking machine rails wiped

Staff and admin areas

- ☐ Break room tables, sink, microwave and fridge handles wiped
- ☐ Staff restrooms cleaned and restocked
- ☐ Admin, sales and conference room desks and phones wiped
- ☐ Files and paperwork left in place

Floor work by wing

- ☐ Corridor and lounge carpet extracted and spot treated
- ☐ Vinyl and tile scrubbed, burnished or stripped and recoated
- ☐ Larger floor jobs moved wing by wing at hours you pick

Notes